Chapter 11

Managing Knowledge

VIDEO CASES

Video Case 1: How IBM′s Watson Became a Jeopardy Champion.
Video Case 2: Tour: Alfresco: Open Source Document Management System
Video Case 3: L'Oréal: Knowledge Management Using Microsoft SharePoint

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Learning Objectives

- **Describe the role of knowledge management and knowledge management programs in business.**

- **Describe the types of systems used for enterprise-wide knowledge management and how they provide value for businesses.**

- **Describe the major types of knowledge work systems and how they provide value for firms.**

- **Describe the business benefits of using intelligent techniques for knowledge management.**

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Designing Drugs Virtually

- **Problem:** Ineffective and complicated drug discovery process

- **Solutions:** Use structure-based design to look for molecules that may prove to be effective in fighting disease.

- Demonstrates IT's role in creating and sharing knowledge to improve business efficiency

- Illustrates how information systems can increase productivity and sales as well as help cure disease

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The Knowledge Management Landscape

- Knowledge management systems among fastest growing areas of software investment

- Information economy
  - 37% U.S. labor force: knowledge and information workers
  - 45% U.S. GDP from knowledge and information sectors

- Substantial part of a firm's stock market value is related to intangible assets: knowledge, brands, reputations, and unique business processes

- Well-executed knowledge-based projects can produce extraordinary ROI

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The Knowledge Management Landscape

- **Important dimensions of knowledge**

  – **Knowledge is a firm asset.**
    - Intangible
    - Creation of knowledge from data, information, requires organizational resources
    - As it is shared, experiences network effects

  – **Knowledge has different forms.**
    - May be *explicit* (documented) or *tacit* (residing in minds)
    - Know-how, craft, skill
    - How to follow procedure
    - Knowing why things happen (causality)

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The Knowledge Management Landscape

- **Important dimensions of knowledge (cont.)**

  – **Knowledge has a location.**
    - Cognitive event
    - Both social and individual
    - "Sticky" (hard to move), situated (enmeshed in firm's culture), contextual (works only in certain situations)

  – **Knowledge is situational.**
    - Conditional: Knowing when to apply procedure
    - Contextual: Knowing circumstances to use certain tool

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The Knowledge Management Landscape

- **To transform information into knowledge, firm must expend additional resources to discover patterns, rules, and contexts where knowledge works**

- **Wisdom:**
  - Collective and individual experience of applying knowledge to solve problems
  - Involves where, when, and how to apply knowledge

- **Knowing how to do things effectively and efficiently in ways others cannot duplicate is prime source of profit and competitive advantage**
  - For example, Having a unique build-to-order production system

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The Knowledge Management Landscape

- **Organizational learning**

  - **Process in which organizations learn**

    - Gain experience through collection of data, measurement, trial and error, and feedback

    - Adjust behavior to reflect experience

      - Create new business processes

      - Change patterns of management decision making

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The Knowledge Management Landscape

- **Knowledge management**
  - Set of business processes developed in an organization to create, store, transfer, and apply knowledge

- **Knowledge management value chain:**
  - Each stage adds value to raw data and information as they are transformed into usable knowledge
  - Knowledge acquisition
  - Knowledge storage
  - Knowledge dissemination
  - Knowledge application

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The Knowledge Management Landscape

- **Knowledge management value chain**

  1. **Knowledge acquisition**
     - Documenting tacit and explicit knowledge
       - Storing documents, reports, presentations, best practices
       - Unstructured documents (e.g., e-mails)
       - Developing online expert networks
     - Creating knowledge
     - Tracking data from TPS and external sources

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- **Knowledge management value chain (cont.)**

  2. **Knowledge storage**
     - Databases
     - Document management systems
     - Role of management:
       – Support development of planned knowledge storage systems.
       – Encourage development of corporate-wide schemas for indexing documents.
       – Reward employees for taking time to update and store documents properly.

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The Knowledge Management Landscape

- **Knowledge management value chain (cont.)**

  3. **Knowledge dissemination**
     - Portals, wikis
     - E-mail, instant messaging
     - Search engines
     - Collaboration tools
     - A deluge of information?
       – Training programs, informal networks, and shared management experience help managers focus attention on important information.

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The Knowledge Management Landscape

- **Knowledge management value chain (cont.)**

  4. **Knowledge application**
     - To provide return on investment, organizational knowledge must become systematic part of management decision making and become situated in decision-support systems.
       – New business practices
       – New products and services
       – New markets

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The Knowledge Management Value Chain

Knowledge Business Value Chain

Knowledge Management Systems

Information System Activities

Data and Information Acquisition	Acquire	Store	Disseminate	Apply
Collecting Storing Disseminating	Knowledge discovery Data mining Neural networks Genetic algorithms Knowledge workstations Expert knowledge networks	Document management systems Knowledge databases Expert systems	Intranet portals Push e-mail reports Search engines Collaboration	Decision support systems Enterprise applications

Management and Organizational Activities

Feedback	Knowledge culture Communities of practice Personal networks Organizational practices/routines	Organizational routines Organizational culture	Training Informal networks Organizational culture	New IT-based business processes New products and services New markets

FIGURE 11-1 Knowledge management today involves both information systems activities and a host of enabling management and organizational activities.

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The Knowledge Management Landscape

- **Organizational roles and responsibilities**
  - **Chief knowledge officer executives**
  - **Dedicated staff / knowledge managers**
  - **Communities of practice (COPs)**
    - Informal social networks of professionals and employees within and outside firm who have similar work-related activities and interests
    - Activities include education, online newsletters, sharing experiences and techniques
    - Facilitate reuse of knowledge, discussion
    - Reduce learning curves of new employees

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Chapter 11: Managing Knowledge

The Knowledge Management Landscape

- **Three major types of knowledge management systems:**
  1. **Enterprise-wide knowledge management systems**
     - General-purpose firm-wide efforts to collect, store, distribute, and apply digital content and knowledge
  2. **Knowledge work systems (KWS)**
     - Specialized systems built for engineers, scientists, other knowledge workers charged with discovering and creating new knowledge
  3. **Intelligent techniques**
     - Diverse group of techniques such as data mining used for various goals: discovering knowledge, distilling knowledge, discovering optimal solutions
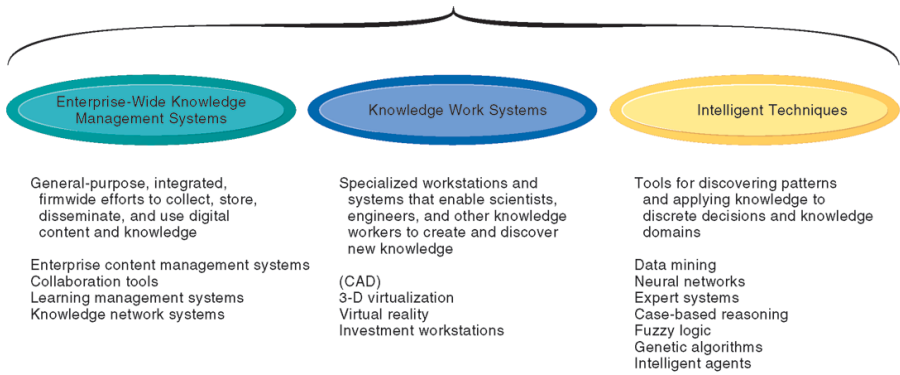
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MAJOR TYPES OF KNOWLEDGE MANAGEMENT SYSTEMS

Enterprise-Wide Knowledge Management Systems	Knowledge Work Systems	Intelligent Techniques
General-purpose, integrated, firmwide efforts to collect, store, disseminate, and use digital content and knowledge	Specialized workstations and systems that enable scientists, engineers, and other knowledge workers to create and discover new knowledge	Tools for discovering patterns and applying knowledge to discrete decisions and knowledge domains
Enterprise content management systems Collaboration tools Learning management systems Knowledge network systems	(CAD) 3-D virtualization Virtual reality Investment workstations	Data mining Neural networks Expert systems Case-based reasoning Fuzzy logic Genetic algorithms Intelligent agents

FIGURE 11-2   There are three major categories of knowledge management systems, and each can be broken down further into more specialized types of knowledge management systems.

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Enterprise-Wide Knowledge Management Systems

- **Three major types of knowledge in enterprise**
  1. **Structured documents**
     - Reports, presentations
     - Formal rules
  2. **Semistructured documents**
     - E-mails, videos
  3. **Unstructured, tacit knowledge**

- **80% of an organization's business content is semistructured or unstructured**

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Enterprise-Wide Knowledge Management Systems

- **Enterprise content management systems**
  - **Help capture, store, retrieve, distribute, preserve**
    - Documents, reports, best practices
    - Semistructured knowledge (e-mails)
  - **Bring in external sources**
    - News feeds, research
  - **Tools for communication and collaboration**
    - Blogs, wikis, and so on

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Interactive Session: Organizations

Denver Goes Alfresco
Read the Interactive Session and discuss the following questions

- What types of problems was the consolidated city-county government of Denver, Colorado, experiencing with document management before instituting the Alfresco ECM system?

- How did the Alfresco ECM system provide a solution to these problems?

- What management, organization, and technology issues had to be addressed in selecting and implementing Denver's new content management system?

- How did the new content management system change governmental processes for Denver? How did it benefit citizens?

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AN ENTERPRISE CONTENT MANAGEMENT SYSTEM

Create/Capture

Tag

Store/Retrieve

Manage/Review

Distribute/Publish

Users

Unified repository

- Reports/presentations
- Best practices
- Memos
- Digital slides
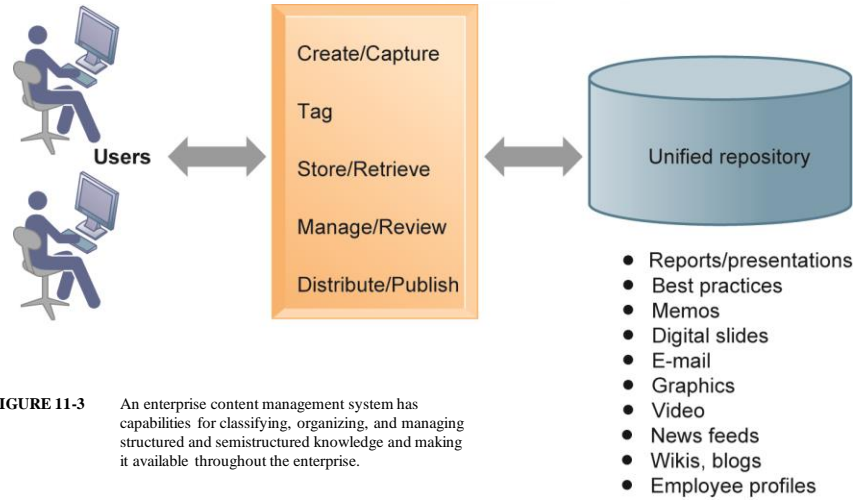- E-mail
- Graphics
- Video
- News feeds
- Wikis, blogs
- Employee profiles

FIGURE 11-3 An enterprise content management system has capabilities for classifying, organizing, and managing structured and semistructured knowledge and making it available throughout the enterprise.

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Enterprise-Wide Knowledge Management Systems

- ## Enterprise content management systems

  - ### Key problem—Developing taxonomy
    - Knowledge objects must be tagged with categories for retrieval

  - ### Digital asset management systems
    - Specialized content management systems for classifying, storing, managing unstructured digital data
    - Photographs, graphics, video, audio

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Enterprise-Wide Knowledge Management Systems

- **Knowledge network systems**
  - **Provide online directory of corporate experts in well-defined knowledge domains**
  - **Search tools enable employees to find appropriate expert in a company**
  - **Hivemine's AskMe**
    - Includes repositories of expert-generated content
  - **Some knowledge networking capabilities included in leading enterprise content management and collaboration products**

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Enterprise-Wide Knowledge Management Systems

- **Collaboration and social tools**
  - **Social bookmarking**
    - Sharing and tagging bookmarks
  - **Folksonomies**
    - User-created taxonomies for tagging
  - **Examples:**
    - Delicious
    - Slashdot
    - Pinterest

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Enterprise-Wide Knowledge Management Systems

- **Learning management systems (LMS)**
  - **Provide tools for management, delivery, tracking, and assessment of various types of employee learning and training**
  - **Support multiple modes of learning**
    - CD-ROM, Web-based classes, online forums, live instruction, and so on
  - **Automates selection and administration of courses**
  - **Assembles and delivers learning content**
  - **Measures learning effectiveness**

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Knowledge Work Systems

- **Knowledge work systems**
  - **Systems for knowledge workers to help create new knowledge and integrate that knowledge into business**

- **Knowledge workers**
  - **Researchers, designers, architects, scientists, engineers who create knowledge for the organization**
  - **Three key roles:**
    1. Keeping organization current in knowledge
    2. Serving as internal consultants regarding their areas of expertise
    3. Acting as change agents, evaluating, initiating, and promoting change projects

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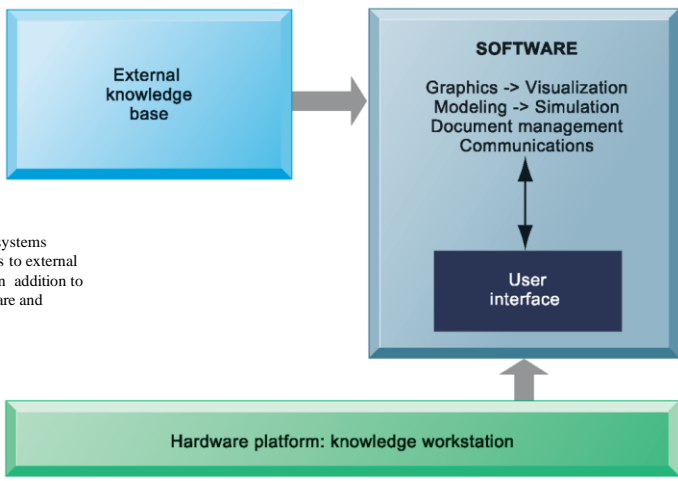**Knowledge Work Systems**

- **Requirements of knowledge work systems**
  - **Sufficient computing power for graphics, complex calculations**
  - **Powerful graphics and analytical tools**
  - **Communications and document management**
  - **Access to external databases**
  - **User-friendly interfaces**
  - **Optimized for tasks to be performed (design engineering, financial analysis)**

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REQUIREMENTS OF KNOWLEDGE WORK SYSTEMS

Knowledge work systems require strong links to external knowledge bases in addition to specialized hardware and software.

FIGURE 11-4

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Knowledge Work Systems

- **Examples of knowledge work systems**
  - **CAD (computer-aided design):**
    - Creation of engineering or architectural designs
    - 3-D printing
  - **Virtual reality systems:**
    - Simulate real-life environments
    - 3-D medical modeling for surgeons
    - Augmented reality (AR) systems
    - VRML
  - **Investment workstations:**
    - Streamline investment process and consolidate internal, external data for brokers, traders, portfolio managers

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Interactive Session: Technology

Firewire Surfboards Lights up with CAD
Read the Interactive Session and discuss the following questions

- Analyze Firewire using the value chain and competitive forces models.

- What strategies is Firewire using to differentiate its product, reach its customers, and persuade them to buy its products?

- What is the role of CAD in Firewire's business model?

- How did the integration of online custom board design software (CBD), CAD, and computer numerical control (CNC) improve Firewire's operations?

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Intelligent Techniques

- **Intelligent techniques:** Used to capture individual and collective knowledge and to extend knowledge base
  - **To capture tacit knowledge:** Expert systems, case-based reasoning, fuzzy logic
  - **Knowledge discovery**: Neural networks and data mining
  - **Generating solutions to complex problems:** Genetic algorithms
  - **Automating tasks:** Intelligent agents

- **Artificial intelligence (AI) technology:**
  - **Computer-based systems that emulate human behavior**

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Intelligent Techniques

- **Expert systems:**
  - **Capture tacit knowledge in very specific and limited domain of human expertise**
  - **Capture knowledge of skilled employees as set of rules in software system that can be used by others in organization**
  - **Typically perform limited tasks that may take a few minutes or hours, for example:**
    - Diagnosing malfunctioning machine
    - Determining whether to grant credit for loan
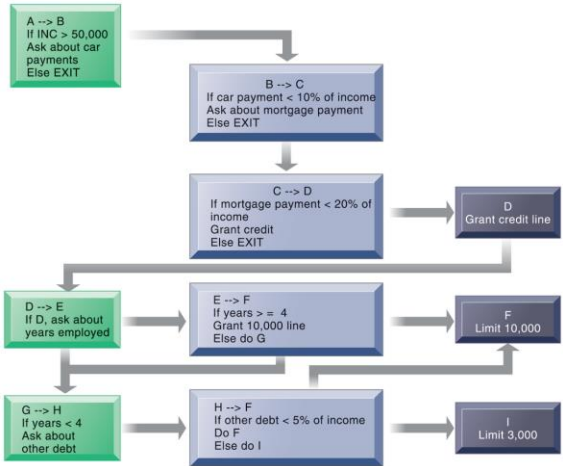 - **Used for discrete, highly structured decision making**

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RULES IN AN EXPERT SYSTEM

An expert system contains a number of rules to be followed. The rules are interconnected; the number of outcomes is known in advance and is limited; there are multiple paths to the same outcome; and the system can consider multiple rules at a single time. The rules illustrated are for simple credit-granting expert systems.

FIGURE 11-5

A --> B
If INC > 50,000
Ask about car payments
Else EXIT

B --> C
If car payment < 10% of income
Ask about mortgage payment
Else EXIT

C --> D
If mortgage payment < 20% of income
Grant credit
Else EXIT

D
Grant credit line

D --> E
If D, ask about years employed

E --> F
If years > = 4
Grant 10,000 line
Else do G

F
Limit 10,000

G --> H
If years < 4
Ask about other debt

H --> F
If other debt < 5% of income
Do F
Else do I

I
Limit 3,000

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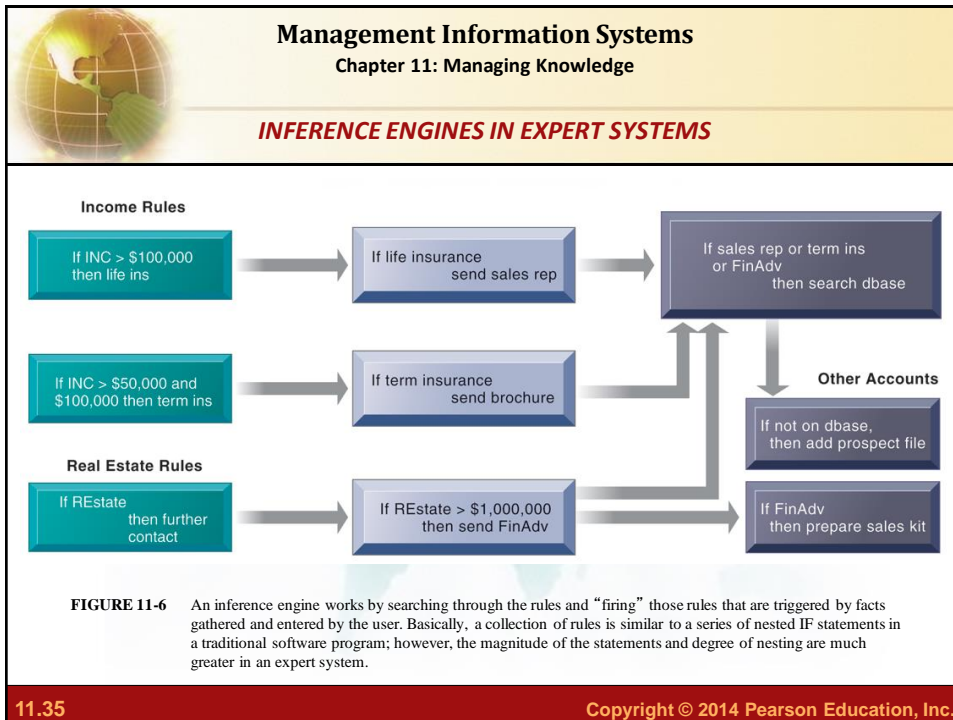

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Intelligent Techniques

- **How expert systems work**
  - **Knowledge base: Set of hundreds or thousands of rules**
  - **Inference engine: Strategy used to search knowledge base**
    - **Forward chaining:** Inference engine begins with information entered by user and searches knowledge base to arrive at conclusion
    - **Backward chaining:** Begins with hypothesis and asks user questions until hypothesis is confirmed or disproved

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INFERENCE ENGINES IN EXPERT SYSTEMS

Income Rules

If INC > $100,000 then life ins → If life insurance send sales rep → If sales rep or term ins or FinAdv then search dbase

If INC > $50,000 and $100,000 then term ins → If term insurance send brochure

Other Accounts

If not on dbase, then add prospect file

Real Estate Rules

If REstate then further contact → If REstate > $1,000,000 then send FinAdv → If FinAdv then prepare sales kit

FIGURE 11-6   An inference engine works by searching through the rules and "firing" those rules that are triggered by facts gathered and entered by the user. Basically, a collection of rules is similar to a series of nested IF statements in a traditional software program; however, the magnitude of the statements and degree of nesting are much greater in an expert system.

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Intelligent Techniques

- **Successful expert systems:**
  - Con-Way Transportation built expert system to automate and optimize planning of overnight shipment routes for nationwide freight-trucking business

- **Most expert systems deal with problems of classification.**
  - Have relatively few alternative outcomes
  - Possible outcomes are known in advance

- **Many expert systems require large, lengthy, and expensive development and maintenance efforts.**
  - Hiring or training more experts may be less expensive

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Intelligent Techniques

- ## Case-based reasoning (CBR)
    - **Descriptions of past experiences of human specialists (cases), stored in knowledge base**
    - **System searches for cases with characteristics similar to new one and applies solutions of old case to new case**
    - **Successful and unsuccessful applications are grouped with case**
    - **Stores organizational intelligence: Knowledge base is continuously expanded and refined by users**
    - **CBR found in**
        - Medical diagnostic systems
        - Customer support

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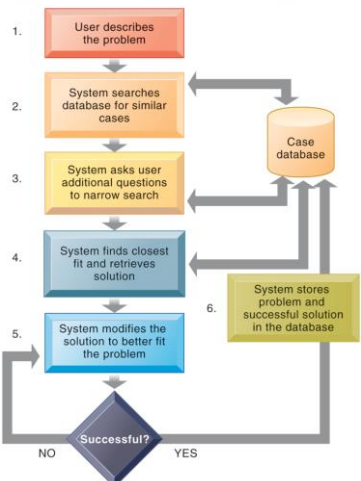
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HOW CASE-BASED REASONING WORKS

Case-based reasoning represents knowledge as a database of past cases and their solutions. The system uses a six-step process to generate solutions to new problems encountered by the user.

FIGURE 11-7

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• Fuzzy logic systems

- – **Rule-based technology that represents imprecision used in linguistic categories (e.g., "cold," "cool") that represent range of values**

- – **Describe a particular phenomenon or process linguistically and then represent that description in a small number of flexible rules**

- – **Provides solutions to problems requiring expertise that is difficult to represent with IF-THEN rules**
  - • Autofocus in cameras
  - • Detecting possible medical fraud
  - • Sendai's subway system acceleration controls

FIGURE 11-8 The membership functions for the input called temperature are in the logic of the thermostat to control the room temperature. Membership functions help translate linguistic expressions such as warm into numbers that the computer can manipulate.

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Intelligent Techniques

- **Machine learning**
  - **How computer programs improve performance without explicit programming**
    - Recognizing patterns
    - Experience
    - Prior learnings (database)
  - **Contemporary examples**
    - Google searches
    - Recommender systems on Amazon, Netflix

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Intelligent Techniques

- **Neural networks**
  - **Find patterns and relationships in massive amounts of data too complicated for humans to analyze**
  - **"Learn" patterns by searching for relationships, building models, and correcting over and over again**
  - **Humans "train" network by feeding it data inputs for which outputs are known, to help neural network learn solution by example**
  - **Used in medicine, science, and business for problems in pattern classification, prediction, financial analysis, and control and optimization**

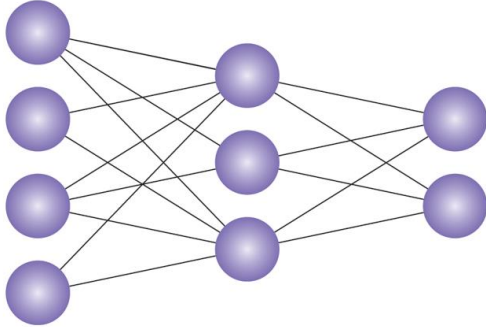11.42   Copyright © 2014 Pearson Education, Inc.

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HOW A NEURAL NETWORK WORKS

FIGURE 11-9   A neural network uses rules it "learns" from patterns in data to construct a hidden layer of logic. The hidden layer then processes inputs, classifying them based on the experience of the model. In this example, the neural network has been trained to distinguish between valid and fraudulent credit card purchases

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Intelligent Techniques

- **Genetic algorithms**
  - **Useful for finding optimal solution for specific problem by examining very large number of possible solutions for that problem**
  - **Conceptually based on process of evolution**
    - Search among solution variables by changing and reorganizing component parts using processes such as inheritance, mutation, and selection
  - **Used in optimization problems (minimization of costs, efficient scheduling, optimal jet engine design) in which hundreds or thousands of variables exist**
  - **Able to evaluate many solution alternatives quickly**

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THE COMPONENTS OF A GENETIC ALGORITHM

	Length	Width	Weight	Fitness
1	Long	Wide	Light	55
2	Short	Narrow	Heavy	49
3	Long	Narrow	Heavy	36
4	Short	Medium	Light	61
5	Long	Medium	Very light	74

A population of chromosomes   Decoding of chromosomes   Evaluation of chromosomes

FIGURE 11-11 This example illustrates an initial population of "chromosomes," each representing a different solution. The genetic algorithm uses an iterative process to refine the initial solutions so that the better ones, those with the higher fitness, are more likely to emerge as the best solution.

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Intelligent Techniques

- **Intelligent agents**
  - **Work without direct human intervention to carry out specific, repetitive, and predictable tasks for user, process, or application**
    - Deleting junk e-mail
    - Finding cheapest airfare
  - **Use limited built-in or learned knowledge base**
    - Some are capable of self-adjustment, for example: Siri
  - **Agent-based modeling applications:**
    - Systems of autonomous agents
    - Model behavior of consumers, stock markets, and supply chains; used to predict spread of epidemics

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INTELLIGENT AGENTS IN P&G'S SUPPLY CHAIN NETWORK

Intelligent agents are helping P&G shorten the replenishment cycles for products such as a box of Tide.

FIGURE 11-12

1. Software agents schedule deliveries from suppliers. If a supplier can't deliver on time, agents negotiate with other suppliers to create an alternative delivery schedule.

2. Software agents collect real-time sales data on each P&G product from multiple retail stores. They relay the data to P&G production for replenishing orders and to sales and marketing for trend analysis.

3. Software agents schedule shipments from distributors to retailers, giving priority to retailers whose inventories are low. If a shipment to a retailer is delayed, agents find an alternative trucker.

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Intelligent Techniques

- **Hybrid AI systems**

  - **Genetic algorithms, fuzzy logic, neural networks, and expert systems integrated into single application to take advantage of best features of each**

  - **For example: Matsushita "neurofuzzy" washing machine that combines fuzzy logic with neural networks**

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