**Excel Skills in MIS**

1. **Relative and absolute addressing – designing a spreadsheet for sensitivity analysis**
2. **Goal Seek**
3. **Pivot Tables**
4. **IF statement**
5. **VLOOKUP function**
6. **Sorting and subtotaling**
7. **Conditional formatting**
8. **Data tables (one and two variable)**
9. **Regression analysis using scatter plot and Excel Regression tool**
10. **Solver**
11. **Consolidating data from separate spreadsheets onto one sheet**
12. **Object Linking and embedding**